



Sean M. Brown  
Governance & Membership Chair

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January 4, 2007

Meeting Minutes

Start – 10:16am

Minutes from previous meeting approved

There will be a funders meeting at Rutgers on January 17<sup>th</sup>

- Not open to the public
- CamConnect was not invited
- Derek will provide a sheet with appropriate Camden data
- Wachovia and Casey will be there
- John – get information from members to be shared, add a map to the report

Jean – research Dodge as a funding source, promote CamConnect providing technical assistance

Membership

- Derek created a database
- Sean will work with Derek to update and complete this
- Jean – get students to join
- John – talk to department chairs

Contracts

- Greg Allen is gone so Dr. Horton will take over oversight relationship with data collection
- Derek will represent the group as the data chair today at the CCYSC meeting
- ~~\$5000~~ \$3,500 has been requested to manage the cancer data
- Health Data – submitting amendment, the probalistic linkage software makes it easier

Judge Davis, COO

- Has not been contacted
- Add him to a list of government officials to discuss data with

John Hart and Derek will look into getting Master level interns

Cooper Hospital gave more than we expected – we need to send him a thank you letter. The contribution more than doubled. The thank you letter should go to the Department of Family Medicine chair. Show him the impact of our work

Send a short end-of-the-year report to the membership

Sean suggested that CamConnect have a “member of the month”. (***Parking lot – possible future project***)

2007 budget still needs work – put in-kind value on the budget

- Jean will look at impact of contributions in-kind dollar amount

Derek will talk to committee of one members one-on-one

- Look into teleconference, Joe may have more information on this

Sean and Derek will discuss the recommendations of making election process amendments.

Need to develop written statement of how members can get involved  
Board responsibilities

- Define “board member in good standing”
- Provide recommendations to amend the bylaws
- Bring recommendations to the next executive committee board meeting, then to the full board

Tentative schedule

Board of Trustees meeting

- 2/22 10-1pm
- 5/17 10-12
- 9/20 10-12
- 12/7 Early

Members meeting – 1<sup>st</sup> or 2<sup>nd</sup> week in May – 5/7 6pm, dinner at 5:30?