



## **CAMConnect – Executive Committee Meeting Minutes November 1, 2007**

**In Attendance:** Jeffrey Brenner, Sean Brown, Hilary Colbert, Joe Myers, Stacey Pierce, Derek Ziegler.

Prior to the meeting officially commencing, Stacey Pierce from the Camden Empowerment Zone Corporation (CEZC) stopped in to provide a brief update. Stacey met with Linda Johnson from the City of Camden Grants Management Office to discuss a potential marketing project. The project would involve GIS mapping of potential development sites and CEZC would hope to work with CAMConnect on a sub-contract for the mapping if the project is funded.

- 1. Minutes:** Hilary Colbert called the meeting to order. At the time the meeting started there were not enough members to approve the September 20<sup>th</sup> Board meeting minutes or September 6<sup>th</sup> Executive Committee meeting minutes.
- 2. Executive Director Update:** Derek provided a verbal update to go with the written update. Highlights include:
  - A social work manager had been hired under the Health Data Project. The main issue she has seen thus far is the need for housing.
  - The updated Camden City Budget Report will be posted on CAMConnect's web-site.
  - The updated 6 page cancer facts sheet prepared for the Camden County Cancer Coalition was very well received. The fact sheet was one of the main handouts at the Men's Health Conference on October 30<sup>th</sup> that was attended by over 120 people.
  - Derek met with the Camden Community Development Association (CCDA) regarding a potential project to further identify how the City of Camden is tracking and utilizing data.
  - 27 of the 30 NNIP partner sites were in attendance at this year's conference in Indianapolis. Derek took copies of the Camden City Kids Count as an example of the unique data CAMConnect is able to provide. We may want to update this report.
  - Other ideas of data to report on came out of the Indianapolis conference including foreclosure data including foreclosure data from the County Clerk's office and even the postmaster (i.e. where do people go once they are foreclosed on).
- 3. Budget Update:** Derek noted that there is a new policy regarding the approval of payment for toner. An Expense Report for August through October was reviewed. It was agreed that only the Treasurer only needs to review this information. When asked by Hilary about a raise or bonus for the year Derek reported that he was awarded a bonus which was to be paid in 5 installments of \$500 each, however only 2 payments were received. He will follow up on that.

4. **Cooper Family Medicine Organizational Changes:** Derek and Jeff reported that there is a new, more involved Chair for the Family Medicine Department at Cooper. They now want signing authority on everything whereas before this was done through our fiscal officer (Jeff). While space for CAMConnect will likely be unaffected, the \$20,000 we have received in financial support of our mission is not guaranteed for the future. Derek and Jeff will work to build a relationship with the Chair including regular meetings and outreach to share reports and other CAMConnect products. Hilary asked whether the new manager at Cooper would be interested in seeing in-kind contributions members make; Jeff did not feel there was much value in that but did not discourage trying to obtain this information.
5. **Camden Facts Review and Release Schedule:** Jeff noted that he is concerned with large scale dissemination of the reports since they are signature product. He suggested that a draft of the updated Camden Facts report be shared with members at the next member meeting but that the draft come out with a cover letter asking for a one month review period. Then the comments could be shared at the January 2008 Executive Committee meeting. *A motion for approval to e-mail members a copy of the updated report before the next Executive Committee meeting with a cover letter and draft report being shared with members at the Data Fair was made by Joe Myers, 2d by Hilary Colbert and approved with one member disapproving: Sean Brown.*
6. **Data Open House:** An invitation has been extended to Judge Davis to attend the Data Fair; no response was yet received. Others to reach out to include 20/20 staff in follow up to the expose on Camden, the Poverty Research Center, and Peter O'Connor from Fair Share Housing. Posters will include the Camden County Cancer Coalition, Metro Indicators Project (Temple University), Healthy Mothers Healthy Babies, AHEC, Planned Parenthood, CPAC for Homeless Management Information System (HMIS) and Point in Time data. Sean suggested doing an ad on Camden Matters for more poster presenters.
7. **Board Election Update:** Derek noted that he and Sean will send around one more e-mail to complete the slate of candidates. Sean noted that with this election it will be imperative for people to accept a nomination with the intention of fulfilling their obligations to attend meetings and be an active board member. Organizational representatives will be asked to also identify an alternate. A possibility for future meetings was discussed – the use of Microsoft's Live Meeting software. Derek and Sean will look into this further.

**Next Meetings:** Member Meeting and Data Fair – December 7, 2007  
8:00 a.m. – 12:00 at Catholic Charities (breakfast to be provided)

Executive Committee – January 3, 2008, 10:00 – 12:00 at CEZC

There being no further business, the meeting was adjourned at 11:50 a.m.  
Minutes submitted by Hilary Colbert.