



**CAMConnect – Executive Committee
Meeting Minutes
October 6, 2005**

In Attendance: Jeffrey Brenner, Hilary Colbert, Lauren Hill, Chuck Steinmetz, Bill Whitlow, and Derek Ziegler/Executive Director.

1. **Minutes:** Chuck Steinmetz called the meeting to order. *Motion by Whitlow, second Hill, for approval of the September 1, 2005 Executive Committee Minutes* was passed unanimously.
2. **Executive Director Update:** Derek Ziegler provided his update via handout. In addition to the handout, other updates included:

NNIP Conference – Derek provided a recap of the NNIP Conference which he and Hilary Colbert attended. The NNIP Partnership has grown to 26 members with 4 new cities added. Derek and Hilary both noted the effectiveness of the New Orleans conference attendees' presentation on Hurricane Katrina and how they were able to – despite staff being situated in several states due to the hurricane – continue providing local neighborhood data that was used by both national sources and consumers from New Orleans. Hilary noted that in another presentation there was discussion about the different types of partners that make ventures like CAMConnect succeed. There need to be data geeks, data wonks and bridge builders. While we have the data geeks and data wonks in place, Hilary felt that we now need to move towards building bridges that make the data have an impact.

Camden City Youth Services Commission (CCYSC) the proposal that CAMConnect serve as Data Manager for CCYSC for \$18,000 over 2 years has been signed. Derek will be meeting with Greg Allen and the Data Committee of CCYSC to discuss a proposed youth report card. Bob Allen from CPAC chairs the CCYSC Data Committee.

Abbott Report – Derek noted that the Abbott report as well as new Abbott Indicators data is available on the CAMConnect website.

3. **Budget** – The revised budget was reviewed and felt to be appropriate for sharing at the October 27th Board Meeting.
4. **New Staff Position** – A proposal for a new Data Manager position at CAMConnect was reviewed. The duties and potential funding sources for this position were discussed and determined to be appropriate. *Motion for approval to go forward with the search for a new Data Manager was made by Brenner, 2nd by Steinmetz and approved by those present.*

There was discussion about having a VISTA Volunteer to assist Derek with outreach for CAMConnect. Sean Brown, a Camden City resident, is being considered as a potential candidate. Derek and Sean are both planning to attend the VISTA training in November in anticipation of Sean coming on board at CAMConnect in late November.

5. Board Elections – A draft of the Board Nominations form and instructions were reviewed by those present. Derek is going to again follow up with members who have not yet renewed their dues. Derek will work on getting the nominations form out by the end of next week.

6. October 27th Board Meeting – the next board meeting was confirmed for 10 am – 12 noon at Catholic Charities. Items to be discussed will include the Executive Director’s update, data and report update, budget update, new staff positions as well as board elections.

7. Other Business –

Data Fair: Discussion ensued on whether to hold the Data Fair this year. It was felt that because there were so many new reports that were timely and other information pertaining to the City available, that it was a good time to hold the Fair. The first Friday of December is the target date for the event.

Work Plan: Over the next 6 months Derek’s work will focus on analysis of the health data from the hospitals, formation of the Municipal Task Force, work with CCYSC, hiring of new staff and training of VISTA Volunteer.

Opinion Leader Survey on the Camden Recovery: Derek discussed this short term project which could be accomplished over the next couple of months. An anonymous online survey of 150-200 opinion leaders from a variety of sectors in the City will be created and disseminated using Survey Monkey online surveying. Those without e-mail will be mailed the survey. The CCOP study, 1995 Health Visions’ Camden Needs Assessment, mayor’s survey and other sources will be used for question formation with the help of CAMConnect members. ***A motion was made by Hill, 2nd by Steinmetz for approval of the Opinion Leader Survey to be done by CAMConnect and the motion was approved by those present.***

Next Meeting: CAMConnect Board Meeting – October 27, 2005
10:00 a.m. – 12 noon at Catholic Charities

There being no further business, the meeting was adjourned at 11:20 a.m.

Minutes submitted by Hilary Colbert.