

CAMConnect
Executive Committee Meeting
Thursday, September 7, 2006

Present: Derek Ziegler, Jeff Brenner, Jean Mouch, Hilary Colbert, Sean Brown, Lauren Hill

Excused: Jerry Harris, John Hart

- Review and approval of July 2006 Executive Committee meeting minutes; Lauren offer a motion to accept the minutes and Hilary seconded, all in favor.
- A recap of the July 21 Board Meeting was held; no changes to the Board structure will be made at this time; the board agreed to wait one year; conduct Board election and determine whether Board restructuring is needed.
- Executive Director's Update
 - A new color laser printer is needed for the CAMConnect offices. The cost of the printer will be charged to the RWJ grant. Hilary offered a motion for the purchase of a new color printer not to exceed \$1,200 Jean seconded, all in favor.
 - Foundations – Hilary spoke with Tom Kingsley, NNIP who indicated he would contact Jim Gibson, consultant to AEC Foundation to lobby on CAMConnect's behalf regarding the \$20,000 match. Derek will follow up with Jim Gibson.
 - Contracts – work is continuing on the contract with Camden Center for Youth Development, total contract amount for 2 years is \$18,000. A \$20,000 contract with the Camden Coalition of Healthcare Providers was awarded to CAMConnect to manage health data. Education Law Center has signed a contract with CAMConnect for work including short data summaries. CAMConnect received a \$1,100 contract to complete analysis of the Take a Loved One for a Checkup Survey. Jean indicated that there is an additional \$5,000 from the Cancer Coalition for data management. The Committee engaged in a discussion regarding increasing the cost of contracting by 10% effective immediately. The member rate

will be \$55 per hour and the non-member rate will be \$100 per hour. A motion to increase the contract cost was offered by Jeff and seconded by Jean, all in favor.

- Other Projects - Camden Numbers & Data has a new name, Camden Snapshot; an amended Camden Snapshot will include one block dedicated to Welfare Reform data, 10 years out. Camden Facts 2006 will be updated to combine 2 documents into 1 which will include the best of both. Poverty Data – Quick Facts will include information/explanation regarding confidence intervals. Once the poverty data is examined, Derek will send a letter to the editor regarding the flaws in the data.
 - October Executive Committee meeting is in conflict the Homeless Summit, therefore we will combine the Executive Committee and Board Meetings on Thursday, October 19th, Executive Committee will meet at 9AM and the Board meeting will begin at 10AM. The meeting will be held at Catholic Charities.
 - Board elections – September 30 is the cut off for paying membership dues in order to be considered for Board elections. Sean indicated that we should recruit members including a lawyer, Hispanic representation, and members from Rowan University and Camden County College. Further, Sean added that all members should be ambassadors of CAMConnect to encourage membership. Derek will send an e-mail to everyone, regarding elections and urge members who have been unable to attend to designate someone else to represent their agency.
 - Calendar items – Thursday, September 28th Healthy Futures meeting at Virtua. Thursday, October 19th the Commissioner of Health is coming to the Cathedral of Immaculate Conception the cost is \$25.
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- Budget – the Committee reviewed the budget and recommended that the in-kind support provided by Cooper be broke out to reflect their financial contributions. Derek will provide a monthly break out beginning October 2006.
 - Performance appraisal – the Committee reviewed Derek’s performance assessment. The committee recommended that Derek contact individuals who are instructors at area universities in an effort

to meet objective 13 (have at least 1 class list CAMConnect on their syllabus). A recommendation to add NNIP reporting to the performance assessment. The Committee authorized Derek to open external bank account to facilitate the process of accepting credit cards on the website. Once established Derek will provide monthly reports including bank statements. The account should require 2 signatures and a written policy will be developed to articulate the guidelines for account management. A motion to approved opening of the account was offered by Jean, seconded by Lauren, all in favor.

- Fund Development – Jeff indicted that hospital data would be a good resource for abuse and neglect agencies. We should consider discussions with DYFS to pilot the data, for a fee they could query the data for their tracking and reporting needs. Hilary indicated that this suggestion should be shared with Cathy DeCheser. Further, Jeff stated that currently individuals seeking Charity Care must bring pay stubs, tax forms, etc. to receive a letter of eligibility. Once residents are determined eligible, their information could be controlled via PIN from a database. CAMConnect could be a potential resource for the data management of such a system.
- Sean’s update – Sean has been speaking with residents in the city regarding Camden Snapshot data, Stan White, CBOE provided 200 copies of the report for distribution. Sean will continue to canvass the neighborhoods with the report. He indicated that a challenge to outreach has been that some people are uninterested; his focus has been to inform people who would read the information and act to connect with resources and connect others to the resources. Sean indicated that he may contact members to obtain suggestions for expanding awareness of CAMConnect. He reported that in August CAMConnect’s website received a high volume of visits. Jean recommended that Sean add visits to schools to distribute summary reports. Sean indicated that Dr. Fitts stated the CBOE will email copies of monthly and special reports to CAMConnect. Sean stated he will connect with the city’s libraries as well. Sean has 2 more months on his contract.
- NEXT MEETING: Thursday, October, 19, 2006 9 AM Executive Committee & 10 AM Board Meeting @ Catholic Charities.